

Truck Driver Deductible Expenses Employee or Company

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for the expense to be deductible, it must be considered an “ordinary and necessary” expense. Do not include expenses for which you have been reimbursed.

Out of Town Travel Expenses

Laundry/Laundry Supplies	_____
Toiletries	_____
Cell Phone	_____
Miles traveled in personal vehicle temporary work location	_____
Motel (paid by you)	_____
The number of days out (CONOS 2014 rate \$59 per day x 80%)	_____
The number of day out (OCONOS 2014 rate \$65 per day for Mexico & Canada)	_____

Dues & Fees

Union Dues	_____
Debit Card Transaction Fees	_____
CDL License	_____

Supplies

Flashlights	_____
Gloves	_____
Safety Boots	_____
Rain Gear	_____
CB, XM, AM, FM Radio	_____
Seat Cushion/Back Supporter	_____
Tools	_____
Cleaning Supplies	_____
Dot Physical	_____
First Aid Kit	_____
Ice Check/Thermos	_____
Batteries	_____
Map/Map Book	_____
Other	_____

If you do not have all receipts that's OK, of course it is best to have them all, but “usual and customary”: can be used. Receipts under \$25 are not mandatory by IRS, but are best to retain them all to maximize your deductions. Usual and customary is usually less than actual expenses.